

Required Documents for Migration Certificate:

S. N.	Required Documents are as follows:-
1	Migration Form duly filled (www.gcoej.ac.in ➡ AEC FORMATS)
2	Migration proof letter photocopy is required (For Job in Company / admission in Institute)
3	On that form take office Registrar sign.
4	Transfer certificate (TC/LC) Photocopy
5	Provisional , Final Degree Photocopy
6	8 th semester grade card photocopy (Pass grade card)
7	Rs 200 /- fee paid receipt (Cashier)

Required Documents for Revised Grade Card :

S. N.	Required Documents are as follows:-
1	Revised Grade Card application Form duly filled (www.gcoej.ac.in ➡ AEC FORMATS)
2	On that form take office Registrar sign
3	Attach your ATKT or Fail Grade Card
4	Previous Fail/ATKT Grade Card of that semester
5	Fee paid receipt (Cashier)

Required Documents for Duplicate Grade Card:

S.N.	Required Documents are as follows:-
1	Duplicate Grade Card application Form duly filled (www.gcoej.ac.in ➡ AEC FORMATS)
2	Rs 20/ stamp paper affidavit -Tahsil office Jalgaon
3	Lost Grade Card Photocopy (If Available)
4	On that form take office Registrar sign.
5	Fee paid receipt (Cashier) (Rs 150/ for one grade card)

Required Documents for Duplicate Identity Card:

S.N.	Required Documents are as follows:-
1	Identity Card application Form duly filled (www.gcoej.ac.in ➡ AEC FORMATS)
2	Rs 20/ stamp paper affidavit -Tahsil office Jalgaon
3	On that form take office Registrar sign.
4	Fee paid receipt (Cashier) (Rs 100/- for one ID card)

Required Documents for Lost Provisional Degree Certificate:

S.N.	Required Documents are as follows:-
1	Application by student to Principal about Lost Provisional Degree Certificate.
2	Rs 20/ stamp paper affidavit -Tahsil office Jalgaon/ any other Tahsil office
3	Provisional Degree Certificate Photocopy
6	I sem. to VIII sem. Grade Card Photocopies
7	College ID Card/Aadhar Card Photocopy
8	On that form take office Registrar sign.
9	Fee paid receipt (Cashier) (Rs 150/ for provisional Certificate)

Required Documents for Lost Final Degree Certificate:

S.N.	Required Documents are as follows:
1	Application by student to Principal about Lost Degree Certificate.
2	Rs 100/ stamp paper affidavit -Tahsil office Jalgaon/ any other Tahsil office
3	Final Degree Certificate Photocopy
4	Final Year-Provisional Degree Certificate Photocopy (self attested)
5	I sem. to VIII sem. Grade Card Photocopies (self attested)
6	KBCNMU Form-Application for Degree Certificate duly filled (Available on KBCNMU Website)
7	College ID Card/Aadhar Card Photocopy (self attested)
8	On that form take office Registrar sign.
College will provide cover letter to student & then all further procedure will be done and get complete by student at KBCNMU Office Jalgaon	

Required Documents for Provisional Degree Certificate:

S.N.	Required Documents are as follows:
1	Provisional Degree Certificate Application Form duly filled www.gcoej.ac.in ➡ AEC FORMATS
2	On that form take office Registrar sign
3	All Semesters Photocopies of Grade Cards
4	Identity card Photocopy
5	Transfer certificate (TC/LC) Photocopy
6	Final Year Fee Receipt Photocopy

Required Documents for Final Degree Certificate:

S.N.	Required Documents are as follows:
1	Final Degree Certificate Application Form duly filled www.gcoej.ac.in ➡ AEC FORMATS
2	On that form take office Registrar sign
3	Provisional Degree Certificate Photocopy
4	Identity card Photocopy
5	Transfer certificate (TC/LC) Photocopy

Required Documents for Course Completion Certificate:

S.N.	Required Documents are as follows:
1	Student Application With Sign
2	8th Semester Grade Card Photocopy
3	Identity card Photocopy
4	Last Year Fee paid Receipt Photocopy
5	Company Offer Letter Photocopy

Required Documents for Transcript Certificate:

S.N.	Required Documents are as follows:
1	Student Application With Sign
2	All Semesters Photocopies of Grade Cards
3	Identity card Photocopy
4	Transfer certificate (TC/LC) Photocopy
5	Fee Receipt (Cashier) 1) 3 Copies = 1000 Rs 2) 6 Copies = 1500 Rs

