

GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Maharashtra Government)

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Date 27 JAN 2019

Minutes of 16th BoG Meeting held on 16/12/2018

The 16th meeting of all the members of Board of Governors/Management of Government College of Engineering, Jalgaon was held on **Sunday, December 16; 2018 at 10.00 am** in the meeting hall of the college. The following members were present for the meeting.

1. Shri. A. B. Jain	Chairman
2. Shri S. C. Birla	Member
3. Prof. R. D. Kokate	Member
4. Shri S. O. Dahad	Invitee Member
5. Prof. R. P. Borkar	Member Secretary.

At the start of the meeting, Principal Dr. R.P. Borkar welcomed Honorable Chairman and other members of Board of Governors. Principal Dr. R. P. Borkar, Member Secretary of BoG informed to all the members that Hon. Shri Saurabh Vijay, Hon. Dr. K. P. Singh, Hon. Dr. B. B. Patil, Hon., Hon. Dr. Abhay Wagh, Dr. M. J. Sable and invitee member Dr. S. S. Pusadkar, Tech. Registrar had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was granted to them.

With the permission of chairman the proceeding of BoM/BoG started.

Item No 1

To read and confirm the minutes of 15th meeting of BoG held on Sunday, October 21; 2018

- 1.1 At the beginning of meeting Principal Dr. R. P. Borkar informed to BoG that the State Government had constituted new BoG for all Government autonomous colleges vide GR No 2013/(129/12)/TE-2 dated 20th November 2018 and also informed that the State Government nominees including chairman are same as earlier BoG. Principal welcomed all the members.
- 1.2 The 15th meeting of BoG was held on Sunday, December 16; 2018 at 10.00 am. The minutes of that meeting were circulated among all honourable members on 12/11/2018 vide letter No GCoEJ/BoG/MoM/2018/3002. The same were read and confirmed.

Item No 2

To note and approve the action taken by institute on the agenda points discussed and resolved in the 15th and earlier meeting of BoG

- 2.1 The action taken by institute on the agenda points discussed and resolved in the 15th and earlier meetings of BoG were discussed in depth. There were total 8 points on which action taken was discussed

2.2 On various points of action taken by institute, the BoG had given resolution as follows.

Sr No	Item No	Proceeding of 15 th and earlier meetings	Action Taken by the Institute	Resolution by BoG
Item no: 02 Action taken on 14th and earlier meeting (Serial number 1 to 6)				
1	Item No 2.3	To note, discuss and approve the minutes of third meeting of finance committee of this institute held on December 7, 2017. BoG given the resolution that meeting with Mr. Jayesh Doshi shall be arranged to streamline the audit and computerization of bill processing system.	Meeting is held and process is initiated.	Technical registrar alongwith registrar should take initiative and streamline the audit and computerization of bill processing system. Next meeting of finance committee shall be convened before 17 th meeting of BoG.
2	Item No 7	To note, discuss and approve the budget of the institute for the period of April 1, 2018 to March 31, 2019 as recommended in the fourth meeting of finance committee held on Tuesday, March 13; 2018 BoG given the resolution that expert lecture of Dr Bharat D Karhad to be arranged shortly by the institute before budget of 2019-20	Expert lecture of Dr Bharat D Karhad will be arranged by the institute in the month of Jan-Feb 2019	Approved
3	Item No 11.5	To note, discuss and approve the report of academic and examination cell. Dean Academics told BoG that institute has initiated the process for On Screen Valuation system and new Examination Management system in view of new CBCS. Prof. Mahajan, told that OBE system should be in-house developed so that it would be easy to modify as per the requirement of NBA. Concerned should comply.	Under process (OBE software is being procured by institute under TEQIP-III. PO is already issued)	Noted and decided to speed up procurement as emlisted in the item number 4
4	Item No13	To note, discuss and approve the report of R and D cell An expert lecture of Prof. A. M. Mahajan to be arranged shortly by Dean R & D in the institute, Not compiled and the lecture will be arranged in due course of time by Dean R&D	Lecture of Prof. Dr L. B. Chaudhari with consent of Prof A.M. Mahajan on topic patent and research was arranged by Dean R&D on 03/12/2018 Annexure II-a (page no 15)	Approved

5	Item No 16g	To note, discuss and approve the policy to depute faculty members for teaching at higher learning institutes in foreign countries abroad e.g. Government of India, MHRD, New Delhi faculty secondment scheme for Asian Institute of Technology, Bangkok, Thailand. And also to depute faculty members for training programme at higher learning institutes, research organisations like IITs, NIT, TIFR, BARC CEERI, etc. Dean R & D should make comprehensive policy to depute faculty for teaching / R & D work at higher learning institutes.	Since Government of Maharashtra/Central Govt policy is applicable for deputation of faculty for teaching/R & D work. Separate policy is not required.	Government of Maharashtra/Central Govt. policy is applicable for deputation of faculty for Ph. D. Faculty/staff will be deputed as per their rules/regulation under TEQIP-III. BoG consented to adopt above policy.
6	Item No 7	<i>To note, discuss and approve the proposal of constructing/fabricating shed for canteen on BOT basis or otherwise.</i> BoG discussed and approved the construction of canteen of Rs. 11.50 lakhs through development fund of the institute. BoG asked to put status in subsequent meeting	Work is in the planning stage.	BoG directed to speed up the activity and submit status in next meeting.
Action to be taken on the Proceeding of 15th Meeting of BoM (Serial number 7 and onwards)				
7	04	To discuss and take decision on extension/termination of contracts made with various service providers appointed to provide class IV (Mali, Sweeper and Hamal etc. BoG directed that no extension should be given to any agency and a fresh procedure should be followed to appoint new agency/agencies.	Since the contracts are to be made through e-tendering. Process for creation of mahatenders login is in process. Further process will be carried out after login registration. Annexure II-b (page no16)	BoG directed to speed up the process, complete the activity at the earliest and submit status in next meeting.
8	05	Item No.5 To discuss and approve the payment of pending bills from 2016-2017 through 2018-19 budget BoG understood the above difficulties and permitted to book under PLA grant, however the chairman suggested to check from account and cashier section that no other bills are pending for payment or booking under head.	Interim report is submitted by the committee. Separate agenda point. Annexure VI (page no 74)	Discussed separately at item number 6

	BoG has appointed a committee under the chairmanship of Prof. M. J. Sable with other members as Prof. S. O. Dahad and Dr. S. S. Pusadkar to verify from office that no bills remain pending in this case and asked to put the matter before next BoG meeting.		
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Item No 3

To note the GR No 2013/(129/12)/TE-2 dated 20th November 2018 related to formation of new BoG for autonomous institutes of Government of Maharashtra.

3.1 BoG noted the GR and the constitution of BoG.

3.2 Principal Dr. R. P. Borkar informed that the tenure of Dr. R. D. Kokate and Dr. M. J. Sable is less than two years in earlier BoG and hence their appointment as BoG member (two faculty members as the representative of teachers nominated by Principal) is being continued till they complete the 2 years. He also suggested the name of Prof. Omprakash G. Kakde – Director, (Indian Institute of Information Technology (IIIT), Nagpur as the BoG member against the Educationalist/Industrialist nominated by Principal.

3.3 Shri S. C. Birla suggested to invite one of the local industrialist as invitee member for each BoG meeting. For this BoG suggested a panel of following industrialists.

- (i) Shri Dipak Chaudhari, Jalgaon
- (ii) Shri K. C. Patil, Jalgaon
- (iii) Shri Sandip Kabara, Jalgaon
- (iv) Shri Ramesh Malu, Nashik
- (v) Shri Prabhudesai, Jalgaon
- (vi) Shri Rane, Chhabi Electricals, Jalgaon

3.4 BoG directed Principal to request UGC to nominate one member on BoG who can attend the BoG meeting.

3.5 BoG approved its new full composition and suggested to issue an appointment letter to all the honorable members with the photocopy of the referred GR. In addition, BoG directed Principal to write a letter to all Government Officers who are ex-officio member or invitee members of BoG including Hon. Secretary, Higher and Technical Education, M. S.

3.6 BoG decided the dates of next meeting as follows.

- (i) 17th Meeting of BoG --- March 17, 2019
- (ii) 18th Meeting of BoG --- June 16, 2019

Also BoG tentatively decided dates of meeting as follows:

- (iii) 19th Meeting of BoG --- Sept. 15, 2019
- (iv) 20th Meeting of BoG --- Dec. 15, 2019

BoG directed to inform these dates well in advance to all regular and invitee members to make them convenient to attend the meetings.

Item No 4

To discuss and approve the proposed changes in procurement plan under TEQIP-III grants and approve the various completed, ongoing and proposed TEQIP-III activities including the proposed expenditure under TEQIP-III for the quarter January – March 2019.

- 4.1 BoG noted and discussed in depth the changes in procurement plan of TEQIP-III and modified list of items to be procured under TEQIP-III is enclosed as annexure I
- 4.2 BoG discussed in depth and approved the total expenditure of Rs 53,81,903/- incurred till date including the expenditure of Rs 27,62,646 made during the last quarter (October – December 2018).
- 4.3 BoG discussed in depth and approved the proposed expenditure of amount Rs 2,08,00,000/- under TEQIP – III for the next quarter of January – March 2019.
- 4.4 BoG discussed in depth and approved the various ongoing and completed activities under TEQIP - III
- 4.5 Principal told in the meeting about the limitations of the available funds as much amount is receivable under the head tuition fees from State Government and institute is striving hard to receive the referred amount. On receipt of total tuition fees, sufficient amount can be granted to all budget heads. Principal is authorised to re-allocate the funds if some amount remains unspent under any budgetary head and required for other budgetary head. He also authorised to give approval to necessary/emergent items to be procured but overall allocated budget should not exceed

Item No 5

To note, discuss and approve the various institutional policies for students, staff and faculty members.

- a) **Internship and training policy for students under TEQIP – III**
- b) **On line courses/examination policy for students, staff and faculty members**
- c) **Conduction of CEP, STTP and certificate courses**
- d) **R and D policy**
- e) **GATE policy**

- 5.1 Internship and training policy for registration fee TA/DA for students under TEQIP – III was prepared jointly by Dean III, TEQIP coordinator, principal and put in this meeting for approval. The policy was discussed and approved by BoG.
- 5.2 The policy for ***On line courses/examination policy for students, staff and faculty members*** was prepared by the institute and put in this meeting for approval. BoG discussed the policy and approved with one modification that the word *examination* fee shall be replaced by *registration/examination* fees.
- 5.3 The policy for conducting CEP course in mechanical engineering department was prepared by the institute and put in this meeting for approval. BoG discussed the policy and

suggested some modification. BoG authorised Principal to approve the policy including suggested modifications.

- 5.4 The draft copy of Ph D rules and regulation for Ph D course in the institute was prepared by Dean (R&D) and put in this meeting for approval. The policy was discussed and BoG opined to strengthen the document by including some important points. It was resolved to resubmit the policy in next meeting for approval.
- 5.5 The policy regarding PG(M.Tech) dissertation remuneration to be paid to guide was discussed & decided that 3 member committee viz. Prof. R.P.Borkar, Prof. R.D.Kokate and Prof. M.J Sable will discuss with the concerned committee and will prepare appropriate report/policy and will put in next BoG meeting for approval.
- 5.6 The policy for GATE registration fee reimbursement and incentives to be given to the GATE qualified students under TEQIP-III was prepared TEQIP – III cell and put in this meeting for approval. The policy was discussed and approved by BoG.

Item No 6

To discuss and approve the payment of earlier pending bills (the bills which were not passed till 31st March 2018) through 2018-19 budget.

- 6.1 BoG discussed in depth on this issue and the interim report submitted by the committee appointed in earlier BoG meeting to find out the exact amount of pending bills with the reasons of delay. Shri S. C. Birla asked to provide some detailed information about the pending bills including the reason for delay in payment/accounting which were not included in the committee report. Committee member Shri S. O. Dahad informed to BoG that the sufficient time was not available to do the detailed investigation and find out the reasons of delay.
- 6.2 Shri S. C. Birla suggested that the same committee should study the matter in depth and submit the detailed report including reasons for delay to BoG through finance committee. He also suggested that the approval of the payment of earlier pending bills (the bills which were not passed till 31st March 2018) through 2018-19 budget shall come to BoG through finance committee and the permission of State Government should be sought if required/advised by finance committee.
- 6.3 BoG accepted the suggestions of Shri S. C. Birla.

Item No 7

To discuss and approve the appointment of auditors' firm and its honorarium.

- 7.1. BoG noted and discussed the draft prepared by TEQIP cell of institute for appointment of auditors (CA) for carrying out various audits of institute.
- 7.2 Shri S. C. Birla asked TEQIP cell to find out and include eligible local auditor's firms in the list and BoG decided to finalise and appoint both the auditors as per the rules and regulations of TEQIP-III

Item No 8

To note the NAAC accreditation result.

- 8.1 BoG noted and discussed on NAAC accreditation result and expressed satisfaction.
- 8.2. BoG appreciated the Principal, NAAC coordinator and all faculty members for their efforts for NAAC accreditation and congratulated to all for being the first NAAC accredited Government Engineering College.

Item No 9

To note, discuss and approve the report of various committees/cells.

- a) *Academic and Examination Cell*
- b) *R and D cell*
- c) *III cell*
- d) *Students' Welfare Committee (Gymkhana)*
- e) *Hostel Committee*

- 9.1 BoG noted AEC report and appreciated the efforts taken by Principal, AEC and all the faculty members for curriculum revision and its implementation from current academic year. BoG had already approved the procurement of OBE software vide item number 4 and expected the effective use of this software to improve academic standards of the institute.
- 9.2 BoG noted R & D cell report and expected more R & D activities from faculty members.
- 9.3 BoG noted III cell report and expected more placement (atleast 40% in-campus placement including GATE qualified students) in the current academic year compared with earlier year. BoG congratulated to Principal, T & P cell and all faculty members for selection of 19 candidates in TCS.
- 9.4 BoG noted Students' Welfare Committee (Gymkhana) report and expressed satisfaction on various gymkhana related activities. In addition, Shri S. C. Birla suggested undertaking activities for the benefit of students. Hon Chairman suggested convening the Gymkhana committee meeting with Shri S. C. Birla to approve the TA/DA rates, local conveyance to students based on the report submitted by Dean (student Affairs).
- 9.5 BoG noted Hostel Committee report and expressed satisfaction and approved the annual maintenance contract of RO and MoU signed with Dipika Hospital Jalgaon.

Item No 10

Any other point by the permission of chair.

10a. To note and discuss the AICTE report received to this college recently

- 10a.1 BoG discussed the AICTE western regional office(WRO) Mumbai letter recommending 10% reduction in intake copy of all UG and PG courses and understood the compliance report sent by the college.
- 10a.2 BoG instructed to principal and i/c AICTE officer to send revise/new compliance report to AICTE requesting to revoke the recommendation of 10% reduction of intake capacity

and brief to DTE about this development.

10b To discuss requirements of faculty members in this institute

10b.1 BoG noted that sanctioned faculty positions are 99 and filled position as on the day of meeting i.e.16.12.2018 are only 47 including principal. All members expressed their concern for shortage of faculty and decided to meet Hon Secretary and Hon Minister for Higher and Technical Education, Maharashtra State, Mumbai.

10b.2 It was unanimously resolved that, the Principal should take the appointment of Hon. Secretary and Hon Minister and plan to visit Mantralaya with Hon Chairman and other members of BoG.

10c To discuss the status of land requirement as per AICTE to this institute

10c.1 Principal Dr. R. P. Borkar briefed to BoG that this institute had started functioning in year 1996 in temporary accommodation at Government Polytechnic, Jalgaon and constructed the three shades in the premises of polytechnic and two halls in main building of polytechnic. **Government College of Engineering, Jalgaon** spent the money from its grant for the construction of the referred area. When land was allotted to this institute officially and while shifting the whole college in new campus (present campus), 3 shades and 2 halls which were in possession with this college were handed over to the Principal, Government Polytechnic, Jalgaon.

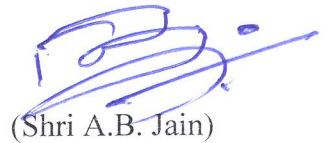
10c.2 As per AICTE norms, this institute is facing shortage of built up area and to bridge this gap, the letter was written to Secretary, Higher & Tech Education Deptt, Mantralaya, Mumbai to give permission to hand over unutilised land which is in possession of Govt Polytechnic, Jalgaon to this institute.

10c.3 BoG discussed on this issue and resolved to take follow up during the visit to Mantralaya. Considering the gravity of matter, it was also decided to plan this visit at earliest possible.



(Prof. R. P. Borkar)

Principal & Member Secretary of BoG



(Shri A.B. Jain)

Chairman, Board of Management/Governors

Copy for information and necessary action:

1. Chairman and all members of BoG, Government College of Engineering, Jalgaon.
2. Director, Directorate of Technical Education, M. S. Mumbai.
3. Institute's website.